

Workforce Dimensions

Hourly Timekeeping

Automate Time and Attendance Tracking for Bottom-Line Results

Your organization’s most valuable asset — labor — is also its most controllable expense. Yet relying on manual, semiautomated, or disparate systems to track employee time and attendance could make it difficult to manage labor expenses or gain visibility into costly trends and activities.

The Workforce Dimensions™ Hourly Timekeeping solution is built specifically for reducing payroll errors and costly overtime for hourly employees. It helps improve workforce productivity by reducing manual, time-consuming administrative tasks so your staff can focus on more value-added activities.



Key Benefits

» **CONTROL LABOR COSTS**

- Easily view timecards and see exceptions such as missing, early-in, and late-out punches
- Increase labor-costing accuracy, strengthen auditability, and reduce off-cycle paychecks

» **MINIMIZE COMPLIANCE RISK**

- Centrally enforces regulatory guidelines such as FLSA, FMLA, and ACA
- Provides accessibility in accordance with World Wide Web Consortium Accessibility Guidelines (WCAG) 2.0 Level AA to improve overall usability for employees with changing abilities

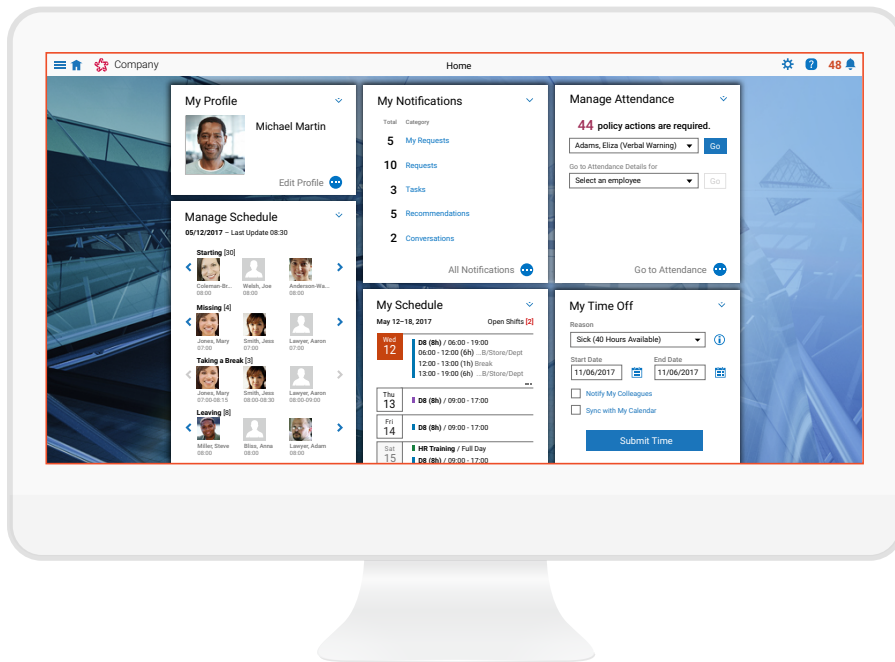
» **IMPROVE WORKFORCE PRODUCTIVITY**

- Automate and streamline time-consuming administrative tasks
- Improve decision making with real-time workforce data visibility, including Dataviews and reports

» **ENGAGE EMPLOYEES**

- Built responsively, device-agnostic, and optimized to deliver features across mobile and tablet for use anywhere
- One-click actions allow users to perform simple tasks quickly

View critical information at a glance



Workforce Dimensions Hourly Timekeeping improves the efficiency of major workflows. Users can accomplish frequent tasks in one click directly from the home page. On the home page is a personalized home screen where users can see and access the information relevant to their daily jobs, such as punch in, edit and approve time, and report time out of office, and manage any notifications directly from the screen.

See relevant information in a familiar format

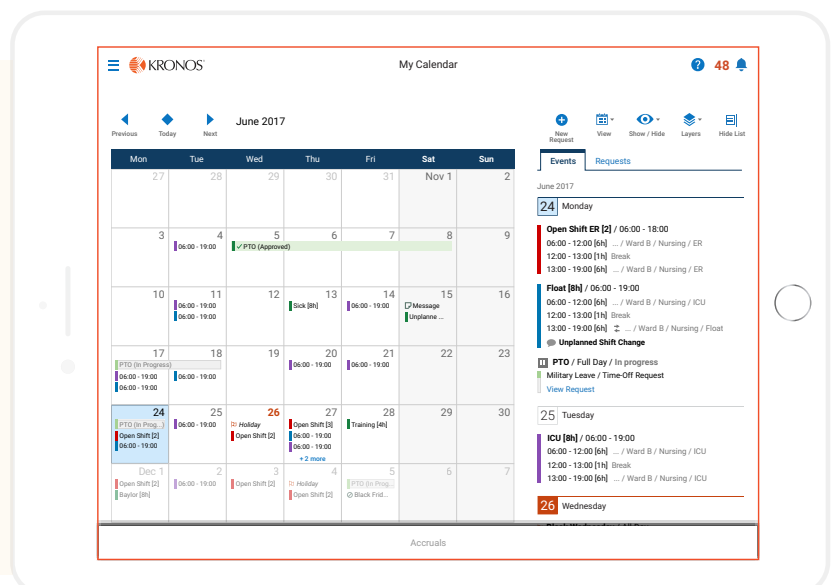
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Accruals Debit-Credit Totals

Hourly Timekeeping allows employees and managers to view critical information at a glance via a flexible, intuitive interface. Eliminate exceptions and reduce the time users spend managing timecards. Ensure fewer payroll errors with ways to view accruals, weekly totals, exceptions, and transfers all in one place.

Responsive design enables use on any device

Workforce Dimensions provides an engaging experience for employees. They can see all shift, holiday, and time-off information in one place. Employees can also view their schedules for the week, month, or year with easy access to detailed daily shift information. Team planned and approved absence information makes it easier to request time off, and employees can make those and other scheduling requests directly from the calendar.



Mobile access for managing timecards anywhere

Hourly workers now have all the same features of the desktop timecard available on their phones in an experience that might make them forget they're working in a timecard!

Employees in the field can enter time when the work is done instead of waiting to return to the office.

About Workforce Dimensions

At Kronos, we understand that great businesses are powered by great people, and we recognize the strategic advantage that the workforce can bring to your bottom line. That's why we developed Workforce Dimensions — a totally new solution that reimagines what's possible in modern workforce technology. Every dimension — the underlying technology, user experience, functionality, integration, data access, delivery, and support — is designed to help you optimize your most valuable resource: Your people.

Put Workforce Dimensions to work for you:
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